

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 90
FOR THE PERIOD 1 AUGUST 2009 TO 30 NOVEMBER 2009**



Please note key decisions nos. 2915 – 2935 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at www.enfield.gov.uk

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Community Safety	Not before 3rd Aug 2009	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.	Cabinet Member for Housing & Community Safety	Not before 3rd Aug 2009	Part 1	Bush Hill Park; Southbury ;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk	Project Management Files

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<p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</p>	Cabinet Member for Housing & Community Safety	Not before 3rd Aug 2009	Part 1	Bush Hill Park; Haselbury ; Southbury ;	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	Project Management Files

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<p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</p>	Cabinet Member for Housing & Community Safety	Not before 3rd Aug 2009	Part 1	Chase; Turkey Street;	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion</p> <p>Community Housing Partnership - meetings and regularly updated - Oct 07 to completion</p> <p>Resident Associations - updated at meetings – Jan 08 to completion</p> <p>District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	Project Management Files

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<p>*KD 2603 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Brick Lane/ Stoneleigh Ave area to address non-decency.</p> <p>Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Brick Lane/ Stoneleigh Ave Leaseholders Area Decent Homes Scheme.</p>	Cabinet Member for Housing & Community Safety	Not before 3rd Aug 2009	Part 1	Chase; Ponders End; Town; Southbury ; Turkey Street;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk	Project Management Files
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 2 para 3	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 2 para 3	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 3rd Aug 2009	Part 1	All Wards		Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	None.
*KD 2726 Accommodation for the Integrated Learning Difficulties Service. This DAR will be to seek authority to let a contract and release capital monies	Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards		Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> • Training services meet the Council's procurement procedures • We can call on approved quality trainers to deliver the programme for the next three years plus one year <p>A best value service for HASC staff will continue to be achieved</p>	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>

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*KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 2 Para 3	All Wards	Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that	Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk	DAR - Stage One Waiver - interim arrangement used prior to set up of framework agreement Training plan 2008 / 9

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*KD 2767 Approval to the Fire Prevention Programme 2009/10	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1	Cockfosters; Enfield Lock; Highlands; Jubilee; Lower Edmonton ; Town; Turkey Street;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Reports and Notices from London Fire and Emergency Planning Authority
KD 2768 Re-Tender of the Council's IT Contract. The existing contract with Serco expires on 31st March 2010. Award of the new contract (s) is planned for March 2010. Appointment of external legal support during the re-tender process	Director of Finance & Corporate Resources	Not before 3rd Aug 2009	Part 1/2 Para 3	Does Not Apply	IT Contract Re-Tender Project Board (Incorporating Key User Stakeholder Group) - Project Board Meetings – Nov 08 to April 10 Council Management Board (CMB), Best Value Committee & Members Panel - Consultation / Progress Updates – Dec 08 to April 10	ICT Service Delivery & Development Manager Tel: 020 8379 4917 dean.francis@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2784 Restructuring of the Internal Audit & Risk Management Teams	Director of Finance & Corporate Resources	Not before 3rd Aug 2009	Part 1	Does Not Apply		Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2791 Relocation of a library service point and associated issues (including projected costs and replacement use for existing library site)	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 3rd Aug 2009	Part 1	All Wards	Environment, Parks & Leisure Scrutiny Panel - Meeting – 31/3/07 & 5/12/07 Environment, Parks & Leisure Scrutiny Panel - Visit to Barnet Library – 23/05/07 Public - Survey – March 07 Councillors - Members newsletter - Enfield Racial Equality Council - Consultation meeting – 12/7/07 Leisure & Culture Partnership – Meeting – 25/9/07 Cabinet – 12/12/07 Council 23/1/08	Head of Libraries and Museums julie.gibson@enfield.gov.uk	Library Strategy 2007-2012

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<p>*KD 2843 - a) To approve the tendering out of security contracted staffing of Civic buildings etc, in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and Legal departments. Contract due to expire 30 June 2009.</p> <p>b) To approve the appointment of the successful tenderer for the contract which will be subject to a future report for a three plus two contract term. The contract will be in the format as approved by the Borough Solicitor and drawn up by Legal services</p>	Cabinet Member for Finance & Resources	Not before 3rd Aug 2009	Part 1	All Wards		Acting Head of FM Tel: 020 8379 3032 stuart.simper@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2795 To agree the release of capital funding and award a contract on the basis of the best value tender for the refurbishment of Formont for people with Learning difficulties and high complex needs.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards	Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing	Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	DAR - Stage One Valuing People Now: From Progress to Transformation (Dec 2007) Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001) Community Services Modernisation Strategy (October 2004)

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*KD 2845 Approval to the pre tender estimate for the expansion of St John and St James CE Primary School	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1 & 2 Para 3	Upper Edmonton	Governors, staff, parents and pupils of St John and St James School and local residents & London Diocesan Board Meetings – June 2007	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	Report to Primary Head teachers' Conf Additional Primary Pupil Places 2009/10 onwards : Implementation Plan and Funding Strategy" Enfield Schools Strategy for Change Additional Primary School Places 2008/09 onwards Budget 2008/09 and Medium Financial Plan Primary School Expansions Primary School Expansions – Short Term Planning Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places Primary Capital Programme: Strategy for Change Additional Primary Pupil Places 2009/10 onwards

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*KD 2847 Approval to the tender for the second phase of work to the curtain wall at Southgate School.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1 & 2 Para 3	Cockfosters	Governors and Staff of Southgate School	Education Building Development Officer Tel: 020 8379 3169 robert.goddin@enfield.gov.uk	None.
*KD 2851 Approval to the transfer of land to Cuckoo Hall Primary School on change to Foundation Status.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1	Jubilee	Governors and Staff of Cuckoo Hall Primary School – Meetings – Nov 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.

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*KD 2852 To approve the demolition of Claverings multi storey car park and to extend the existing floor slab to provide parking at ground floor level. This will provide approximately 60 parking spaces. To provide additional permanent car parking within the ground floor area of the disused industrial unit known as 1 Triangle Works to provide 60 car parking spaces.	Director of Place Shaping & Enterprise	Not before 3rd Aug 2009	Part 1	All Wards		Principal Asset Management Surveyor Tel: 020 8379 3130 justin.caslake@enfield.gov.uk	None.
*KD 2878 Draw down Capital funding for the new Edmonton Access Centre as agreed for 2008/9 capital programme and award of contracts.	Cabinet Member for Customer Focus, Communications & Corporate Improvement	Not before 3rd Aug 2009	Part 1	All Wards		Asst Director for Customer Service, Communications & Business Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk	Capital Programme 2008/9

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*KD 2867 Allocation of Performance Reward Grant (PRG) received to the area through the successful delivery of the Local Area Agreement (LAA) 2006-2009.	Leader	Not before 3rd Aug 2009	Part 1	All Wards		Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
KD 2886 Approval to accept a tender in respect of one contract covering extensions, alterations and general refurbishment of 3 properties. The scheme to be referred to as ODPM08	Cabinet Member for Housing & Community Safety	Not before 3rd Aug 2009	Part 1	Edmonton Green; Haselbury ; Southbury ;	Tenant, FECA, Education, Social Services - Scheme has been consulted and approved by the stakeholder groups. Estate wide consultation undertaken via residents representatives in line with the 'Framework for Residents Participation in Major Works Projects – May 08 to Completion Estate Officers - Advised of proposed works – May 2008 to Completion	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files Hadley Design Associates

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*KD 2888 Reprovision of Southgate Circus Library and the disposal of the site at High street, Southgate, N14 6BP	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 3rd Aug 2009	Part 1	Southgate		Head of Libraries and Museums julie.gibson@enfield.gov.uk	Draft Library Strategy Draft Library Cabinet Report Draft Library Location Plan Draft Library Review Implementation Plan Borough map showing catchment areas
*KD 2897 To implement an environmental improvement scheme in the Tottenhall Road area. Measures to include a one way system and the replacement of speed cushions with speed tables.	Cabinet Member for Environment and Street Scene	Not before 3rd Aug 2009	Part 1	Bowes	Local residents, businesses and Ward Councilors - Leaflet and plan delivered door to door to 1300 premises - 7/11/08 to 28/11/08	Section Manager, Traffic & Transportation Tel: 020 8379 3550 liam.mulrooney@enfield.gov.uk	A406 Area Environmental Improvements - Tottenhall Road Area Report

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*KD 2899 Award tender for the contract hire of approximately 14 sweepers of varying specification as per the Council's vehicle replacement programme	Director of Environment & Streetscene	Not before 3rd Aug 2009	Part 2 Para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	None.
*KD 2896 Authorisation of the Conservation Management Plan for Millfield House, part of Millfield Arts Centre.	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	3 Aug 2009	Part 1	Upper Edmonton	Users of Millfield Arts Centre - Local service consultations with users to keep them informed our the development plans.	Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov.uk	Cabinet report September 2008 on the development of Millfield Arts Centre – House and Theatre.
*KD 2900 Allocation of funding to support the prevention of homelessness.	Cabinet Member for Housing & Community Safety, Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards	CHS Management Team - Written comments invited - 01/04/09 to 01/07/09	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Homelessness Strategy 2008 - 20013 Housing Strategy 2005-2010

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<p>*KD 2901 Transforming Social Care: In line with the Department of Health (DoH) Local Authority Transforming Social Care Circular (LAC) a Delegated Authority Report (DAR) was approved in February 2009 and this enabled the requirements to deliver a more personalised approach across Health and Adult Social Care (H&ASC) to commence. A further DAR has now been written which provides an update on the spend and activity completed to date, and the plans for 2009/10.</p> <p>The DoH Social Care Reform Grant is a 3 year grant provided to Councils to build capacity, redesign and re-engineer during the change process. The allocation is: 2008 – 09 £ 449,000 2009 – 10 £1,047,000 2010 – 11 £1,285,000</p> <p>A carry forward of £207,700 was identified at the end of the last financial year (2008/09), resulting in a total budget of £1,254,700 for 2009/10.</p>	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards		Head of Social Care IT Tel: 020 8379 3940 joyce.webster@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2903 To waive contract standing orders to put in place a joint Supporting People and Social Care contract for the provision of Supported Housing, Housing Related Support and Social Care for 8 people with enduring Mental issues.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Aug 2009		All Wards	Community Mental Health Trust - Joint Development of the Service Provision full party to this - September 2007 to Ongoing Existing MH Service Users & Community Housing Services - Consultation through CMHT / visits to development, discussions with existing SU and careers / family - September 2007 to April 2009 Local Residence - Consulted through a number of process including face to face visits – Maty 08 to Ongoing	pauline.kettless@enfield.gov.uk	Supporting People Commissioning Body Reports Supporting People Commissioning Body Minutes Supporting People Grant Conditions Supporting People 5 Year Strategy

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*KD 2904 This report sets out a proposal to extend the existing contract with Enfield Disability Action for providing support services for social service users on the direct payments scheme by one year at an enhanced rate.	Director of Health & Adult Social Care, Cabinet Member for Adult Social Services	Not before 3rd Aug 2009	Part 1	All Wards	Service Users - Direct Payment Forum, Direct Payment Steering Group - January 09 to May 09 Staff - Direct Payment Steering Group - January 09 to May 09	Assistant Team Manager - Adult Disability Services Tel: 020 8379 8087 matt.white@enfield.gov.uk	Cabinet Report 2009/10 The Direct Payment Support Service Contract 2006-2009
*KD 2906 Approval to the proposed programme for improvements to school kitchens & dining facilities.	Co - Director of Education, Children's Services & Leisure, Cabinet Member for Education & Children's Services	Not before 3rd Aug 2009	Part 1	All Wards	Diocesan Authorities for Schools – Meetings of Voluntary Aided Schools Group - 2008 Chair of Schools Forum – Email - December 2008 to February 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	LA Capital bid to Dept for Children Schools & Families Feb 2009 Letter from Dept for Children Schools & Families 2 June 2009

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KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 3rd Aug 2009	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2916 Allocation of Department of Health Grants (Adult Social Services) 2009/10 - Mental Health Grant, Carers Grant, Training Grant etc.	Cabinet Member for Adult Social Services	Not before 3rd Aug 2009	Part 1	All Wards	N/A	Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08
KD 2917 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 3rd Aug 2009	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.

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KD 2918 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources	Not before 3rd Aug 2009	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 2929 To agree (a) the Ponders End Framework for Change for public consultation; and (b) the draft Planning Briefs for former Middlesex University site, South Street & Southern Brimsdown for public consultation. New!	Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping, Leader	Not before 3rd Aug 2009	Part 1	Ponders End	Local Development Framework Cabinet Sub Cttee – Draft documents & discussions. Ponders End Ward Councillors – Draft documents. Other Interested Members – Draft documents.	Planning and Regeneration Officer, Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk Tel 020 8379 5598 / 3881 daisy.johnson@enfield.gov.uk,	North East Enfield Area Action Plan Preferred Options 2009 Strategic Growth Areas Report 2009 Ponders End Framework for Change and Planning Briefs for Key Sites (Report No 35, LDF Cabinet Sub Cttee 6/7/09)

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<p>KD 2930 Agreements in relation to CCTV schemes. To approve (a) the drawing down of £463k total capital funding for 4 ward CCTV schemes approved within the capital programme: Winchmore Hill, Edmonton Green, Lower Edmonton & Southbury for 2009-10; (b) the appointment of the successful CCTV consultant to tender out the CCTV works using the LBE OGC approved list process; (c) the appointment of LBE Highways to proceed with the civil engineering elements of the work while the remainder is tendered out; and (d) Datavilla to provide the radio transmission elements of LBE work as a specialist supplier under Catalist OGC procurement route.</p> <p>New!</p>	Cabinet Member for Housing & Community Safety	Not before 3rd Aug 2009	Part 1	All Wards	The project is part two of a three year CCTV expansion programme that has already received full council approval for funding.	<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk Tel 020 8379 8888 alan.je.gardner@enfield.gov.uk</p>	Delegated Authority report concerning release of capital programme funding and approval to proceed with the CCTV installation and tender process

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KD 2932 Approval for initiation of tender process: Playschemes and Out of School Clubs for Disabled Children and Young People, 2010 - 2013. New!	Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1	All Wards		Tel 020 8379 4286 caroline.fanning@enfield.gov.uk	None.
KD 2933 Approval for initiation of tender process: Overnight Residential Short Breaks and Activity Breaks for Disabled Children and Young People, 2010 - 2013. New!	Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1	All Wards		Tel 020 8379 4286 caroline.fanning@enfield.gov.uk	None.
KD 2934 Approval to initiate tender process for a framework agreement for providers of semi independent accommodation for 16-18 year old Looked After Children. New!	Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1	All Wards		Head of Parks & Open Spaces Tel 020 8379 4064 / 3863 linda.hughes@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2935 Approval for initiation of tender process to re-commission a specialist substance misuse service for young people.</p> <p>New!</p>	Co - Director of Education, Children's Services & Leisure	Not before 3rd Aug 2009	Part 1	All Wards		Principal Building Surveyor Asset Review Tel: 020 8379 3075 david.jack@enfield.gov.uk Tel 020 8379 4894 jayne.longstaff@enfield.gov.uk	None.
<p>KD 2309 Award of contract for Minicab and Taxi Services.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	Not before 1st Sep 2009	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2563 Approval to accept a tender for major external refurbishment works to Welch & Woolpack Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors..	Cabinet Member for Housing & Community Safety	Not before 1st Sep 2009	Part 1 & 2 Para 3	Enfield Lock	Tenants - consulted and approved through the Eastern District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects - Aug 04 - To completion and defects liability period. Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements - March 2008 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - Aug 04 - To completion and defects liability period.	david.manning@enfield.gov.uk	Project Management Files Hadley Design Associates

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KD 2730 Architectural Services – Proposed outsourcing	Cabinet	Not before 1st Sep 2009	Part 2 Para 3	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008
KD 2927 Forty Hall and Estates Restoration Project - the Business Plan and revised staffing. New!	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Sep 2009	Part 1	Chase		Leisure and Culture Manager simon.gardner@enfield.gov.uk Tel 020 8379 3783 simon.gardner@enfield.gov.uk	Cabinet Report July 2008 - Forty Hall & Estates Restoration Project Cabinet Report March 2008 - Forty Hall & Estate, Approval of 2 bids to Heritage Lottery Fund Cabinet Report December 2007 - Approval of Conservation Management Plan for Forty Hall & Estate Report to the Leader of the Council Nov 2007 - Appointment of specialist conservation consultants

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2756 Conservation Area Review Phase III To implement Phase III of the review including Character Appraisals and management proposals.	Cabinet	16 Sep 2009	Part 1	Edmonton Green; Haselbury ; Upper Edmonton ; Enfield Lock; Chase; Town; Southbury ; Ponders End; Southgate Green;	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008 Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Conservation Area Management Proposals, approved 17 January 2007 Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas Draft revised Character Appraisals and Management Proposals for each of the above
KD 2840 Replacement of the Revenues and Benefits computer system and related software (which collects Business Rates and Council Tax, and manages Housing and Council Tax benefit).	Cabinet	16 Sep 2009	Part 1 & 2 Para 3	All Wards		Assistant Director - Revenues and Benefits stuart.dennison@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2871 This decision asks Cabinet to approve the Olympic Policy for the Borough. The policy identifies and number of Objectives that have been consulted on widely	Cabinet	16 Sep 2009	Part 1	All Wards		Leisure and Culture Manager simon.gardner@enfield.gov.uk	None.
KD 2880 New depot Provision – Proposed purchase of new site	Cabinet	Not before 16th Sep 2009	Part 2 Para 3	Lower Edmonton		Interim AD for Waste Tel: 020 8379 3760 robin.carter@enfield.gov.uk	Site Feasibility study and Plans prepared by Buro Four

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2881 Approval to the Outline Business Case for the new Oasis Academy Hadley on the Ponders End site.	Cabinet	16 Sep 2009	Part 1	Enfield Highway; Ponders End;	<p>Enfield Advertisers, Councils website and at the school - School closure Statutory signage and consultation period - 22/12/08 to 2/2/09</p> <p>Local Primary & Secondary Headteachers, Albany School Governors, Existing Albany School Parents/Prospective Year 7 Parents, SACRE & Faith Groups, Voluntary Groups, Albany Student Council, LSC/FE Colleges, Unions, Current Albany School Staff (including School union reps), Council Members & MPs, Local Residents, Community Groups, Enfield Residents outside Ponders End - Consultation Meetings – 10/10/08</p> <p>As above - Academy Consultation - 10/10/08 to 12/12/08</p> <p>Local child care providers - Consultation questionnaire on the need for nursery places at the new academy - 02/04/2009 to 8/5/09</p>	<p>Assistant Director Resources Tel: 020 8379 4928</p> <p>jennifer.hill@enfield.gov.uk</p>	<p>KD 2597 & KD 2792</p> <p>School Organisation Proposals: Formal closure of Albany School</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2890 Building Schools for the Future (BSF), Enfield Strategy for Change Part 2 (SfC2)	Cabinet	16 Sep 2009	Part 1	All Wards		BSF Projects and Communications Tel: 020 8379 3304 caroline.baker@enfield.gov.uk, BSF Strategy Manager Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	Strategy for Change Part 2 September 2009
KD 2892 July 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of July 2009 and actions needed in order to remain within the approved budget.	Cabinet	16 Sep 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	None.
KD 2898 Approve the 3 Borough Mental Health Strategy	Cabinet	16 Sep 2009	Part 1	All Wards		Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2913 The Report gives details of the application for transport related spending within the Local Implementation Plan (LIP) grant , from Transport for London, for 2010/2011 and outlines the implications for the Council's programme of transport schemes in terms of related Enfield's and National Targets . The Report will form the basis of reports and information requested by Transport for London.	Cabinet	16 Sep 2009	Part 1	All Wards	Internal - Written consultation - TBA	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk	LOCAL IMPLEMENTATION PLAN - FUNDING GUIDANCE for 2010-11 (Transition Year) -18th MAY 2009 Letter from Transport for London of 08th MAY 2009 – Local Implementation Plan Funding 20010~11
KD 2914 Scrutiny Annual Work Programme 2009/10 To approve, as required under the Council's Constitution, the annual scrutiny work programme for 2009/10. This will be based around the individual work programmes produced by each Scrutiny Panel.	Cabinet Council	16 Sep 2009 23 Sep 2009	Part 1	Bowes	Members, public & external stakeholders/interest groups - Consideration of Work Programmes by individual Scrutiny Panels - May 2009 to July 2009 Corporate Management Board - Consideration of draft Annual Scrutiny Work Programme for 2009/10 (in advance of its referral onto Cabinet) - Sept 2009	Democratic Services Team Leader Tel: 020 8379 4041 james.kinsella@enfield.gov.uk	Report to Overview & Scrutiny Committee (22 July 2009) – Review of Annual Scrutiny Work Programme 2009/10 Individual Scrutiny Panel Work Programmes 2009/10

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2919 To approve the use of the leaseholder rehousing policies as detailed in the report. New!	Cabinet	16 Sep 2009	Part 1	All Wards		Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 2926 Approval to accept the preferred tender for the refurbishment of the external fabric of the building at the Queen Elizabeth II stadium. New!	Cabinet	16 Sep 2009	Part 1	Southbury		020 8379 6125 tim.harrison@enfield.gov.uk	KD 2713 The restoration of QEII Stadium Cabinet report Oct 08
KD 2931 Approval to accept the preferred tender for the refurbishment of the track at the Queen Elizabeth II stadium. New!	Cabinet	16 Sep 2009	Part 1	Southbury		Tel 020 8379 6125 tim.harrison@enfield.gov.uk	KD 2713 The restoration of QEII Stadium Cabinet paper Oct 08

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2751 To approve the publication of the Core Strategy Submission Report of the Local Development Framework. This is in order for representations to be made relating to issues of soundness of the document as required by Regulation 27 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008.</p>	<p>Local Development Framework Cabinet Sub-Committee</p> <p>Cabinet Council</p>	<p>28 Sep 2009</p> <p>7 Oct 2009</p> <p>11 Nov 2009</p>	Part 1	All Wards	As set out in the Statement of Community Involvement - Preparation of the Core Strategy will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006, and as amended by the Government's recent reforms to the process of preparing LDFs set out in the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 - January 2009 to March 2009	<p>Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk</p>	<p>London Borough of Enfield Local Development Scheme (2007)</p> <p>London Borough of Enfield Statement of Community Involvement (2006)</p> <p>London Borough of Enfield Preferred Options Report for LDF Core Strategy (2008)</p>
KD 2907 Approval to award the contract(s) for externally purchased Home Based Support Services.	Cabinet	7 Oct 2009	Part 1 & 2 Para 3	All Wards	Internal Officers – Meetings, document circulation, project board – Oct 08 to Ongoing Customers and their Carers, families etc – Meetings, questionnaires etc – Jan 09 to Ongoing Service Providers – Meetings, provider fora etc	<p>Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk</p>	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2912 To amend the Council's Parking & Enforcement Plan</p> <p>to update its approach to a range of parking matters related to the provision of footway crossovers; controlled parking zones; parking of commercial vehicles; on-street parking; and parking priorities in town centers and business districts.</p>	Cabinet	7 Oct 2009	Part 1	All Wards	Ward Councillors, Residents Associations, EBRA, Neighbouring Boroughs, Transport for London and the Emergency Services - The PEP review was published on the Council's Website, deposited in libraries and an executive summary was also sent to a wide range of stakeholders - 03.10.08 to 30.01.09	Assistant Head of Finance Tel: 020 8379 4756 david.taylor@enfield.gov.uk	<p>Report by Faber Maunsell reviewing Parking and Enforcement Plan, July 2008</p> <p>Parking and Enforcement Plan, July 2006</p>
*KD 2797 Consideration of phase 4 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs	Cabinet	4 Nov 2009		All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2921 August 2009 Revenue Monitoring Report.</p> <p>Approval of the revenue monitoring position at the end of August 2009 and actions needed in order to remain within the approved budget.</p> <p>New!</p>	Cabinet	Not before 4th Nov 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
<p>KD 2922 Progress report on Budget Preparation for 2009/10 and review of Medium Term Financial Plan.</p> <p>New!</p>	Cabinet	4 Nov 2009	Part 1	All Wards		Asst Head of Finance - Revenue Strategy Tel: 020 8379 4747 richard.tyler@enfield.gov.uk	Latest Medium term Financial Plan 2009/14
<p>KD 2928 To approve the publication of the draft Parks and Open Spaces Strategy for the purposes of public consultation.</p> <p>The Enfield Parks and Open Spaces Strategy sets out a shared vision for the network of open spaces across the borough and aims to ensure they deliver their potential for cross-cutting benefits.</p> <p>New!</p>	Cabinet	4 Nov 2009	Part 1	All Wards	P&OSS Working Group – made up of public and volunteers to help steer the strategy towards a community-focused strategy (August 2009 to Spring 2010).	Tel 020 8379 3870 lovelace.adubofour-poku@enfield.gov.uk	Draft Parks & Open Spaces Strategy (Nov 2009)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2757 Conservation Area Review Phase III To consider representations received on Phase III of the review and approve Character Appraisals and management proposals arising.	Cabinet	25 Nov 2009	Part 1	Town; Southgate ; Ponders End; Southgate Green; Edmonton Green; Upper Edmonton ; Haselbury ; Enfield Lock; Chase;	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008 Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Conservation Area Management Proposals, approved 17 January 2007 Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas Draft revised Character Appraisals and Management Proposals for each of the above
KD 2923 September 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of September 2009 and actions needed in order to remain within the approved budget. New!	Cabinet	25 Nov 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.